

## Staff Council Meeting Minutes – October 9, 2014

1. **Call to Order:** Misty called the meeting to order at 2:08 p.m.

2. **Attendance:**

2014-2015 Staff Council Member	Term	EEO Category	Present	Meetings Held Since June 2014	Meetings Attended Since June 2014
Bedwell, Larry	2016	SSC	Y	5	5
Cornelsen, Kimberly	2016	1	N	5	2
Elms, Johnna	2016	4	Y	5	5
Hobbs, Misty	2016		Y	5	5
Johnson, Alicia	2016	1	N	5	2
Imke, Julie	2015	1	N	5	4
Machado, Ricardo	2016	SSC	Y	5	5
McDonald, Rana	2015	3	Y	5	5
McFadden, Michelle	2015	1	N	5	2
Parker, Aaron	2015	7	Y	5	4
Riggs, Cindy	2016	SSC	Y	5	3
Rueda, Misty	2016	3	Y	5	3
Stocker, Betty	2016	4	Y	5	5
Story, Johnny	2016	3	N	5	2
Swindell, April	2016	3	Y	5	4
Thompson, Cindy	2016	SSC	N	5	3
Tonne, Betsey	2015	4	Y	5	4
Warren, Becky	2016	3	N	5	3
Zellers, Barb	2015	5	N	5	3

3. **Review of Minutes from meeting:** September’s meeting minutes were reviewed by e-mail and the motion was made by April Swindell to approve the meeting minutes as corrected, Aaron Parker second the motion and all were in favor.

4. **Treasurer’s Report:**

April Swindell submitted the Treasurer’s report for August – September. Rana McDonald motioned to accept August’s report, was seconded by Larry Bedwell and all present voted in favor. Aaron Parker motioned to accept September’s report and Misty Rueda second the motion and all voted in favor.

5. **Old Business:**

**Tuition Assistance** – Updates to the instrument were submitted on the wrong form, Karen Friemel (Development Office) was transferring the updates to the correct form.

**EOM**—Megan Harre’s reception was held today. Susie Chitwood’s, EOM for October, reception will be October 17 at 3 p.m.

There is only 1 person on the ballot for EOM and the council was encouraged to see nominations.

### Subcommittees-Reports

#### Staff Development

- The possibility of hosting an Excel workshop led by Christie Wilhite, possibly in November or December was mentioned.
- Gingerbread House contest at the Christmas party

#### Homecoming Wrap-Up

- The different twist on the buffalo chip hunt was well received. The chip was hid in a different spot each day and each person that found it received the prize for that day and then was included in the grand prize drawing for the VHAC membership. The cost for "Text to Vote" was split with Institutional Advancement; the cost was \$187.50. Several ideas were mentioned for next year: hide the chip in the Classroom Center, ask for the buffalo pen to be on campus, send out a photo of the chip so people know what they are looking for. Using Qualtrix was mentioned as a more cost efficient way of setting up the voting; April Swindell knows how to set it up. Pizzas were donated by Dominos; it was mentioned that the number of pizzas for each category should be stated up front as part of the contest (Open Space 10 pizzas, Large Door 7 pizzas and Small Door 5 pizzas) , so the department who wins knows exactly what to expect. A sign in sheet for drinks through the JBK was given to the winning entries to use in conjunction with their pizza coupons from Dominos.*

**Staff Appreciation**

*The grab a snack was well received in September and candy bars will be distributed to all staff the end of October.*

**6. New Business:**

**New Staff Orientation**

Kathy Green will no longer be able to do tours and discussion was had regarding the importance of the campus tour. It was determined that there was merit in having a tour but it needs to be revamped. Ideas were given for areas that the staff council thought would be beneficial to new staff: post office, gold card office and the JBK. Rather than paying for meals at the cafeteria; the ideas was mentioned to end up in the JBK and perhaps a drink and chik-fil-a sandwich might be better received or even a coupon to use on their own.

**7. Other Business:**

**Student Employee Appreciation**

Jana Nixon would like to meet with the staff council to discuss plans for the Student Employee Appreciation Luncheon in the Spring.

**8. Adjournment:** April Swindell made a motion to adjourn the meeting and was seconded by Aaron Parker and the meeting adjourned at 2:46 p.m.

Next Staff Council meeting is Thursday, November 13<sup>th</sup> in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by Betty Stocker, Secretary